

Course

Course Description

Teletrainer Course

In the course of this training instructors are trained **to coach, guide and assist e-students** during their learning process. The course design consists of both **theoretical training** and a **practical training period**.

Learning how to **motivate** and **tutor** students via **distance learning** is regarded as an important part to optimize future offers with the user perspective in mind.

Target Groups

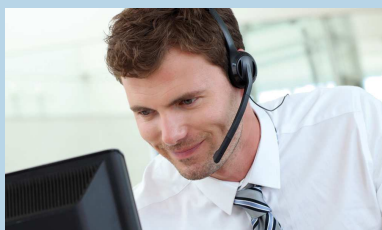
- Instructors who want to implement or are already using e-learning systems within their training facility
- Trainers who want to provide efficient assistance and support for their e-students
- Training managers who want to meet new training methods and update their existing knowledge

Course Duration

Two-day seminar / workshop

Course Content

- **Theoretical training (1st day)**
 - Changes and tendencies of today's training
 - Fundamentals in methodology and didactics
 - Basics and theory of e-learning and tele tutoring
 - Virtual communication
 - The changed role of learners and instructors
 - Competence profile of a tele tutor
 - Practical guide to support learning processes
 - Assessment of learners performance
- **Practical training (2nd day)**
 - The Learning Management System
 - Online-coaching in practice



Course Objectives

You learn the **basics of educational theory** in vocational training and acquire detailed knowledge about your **role as a tele tutor** and required competences

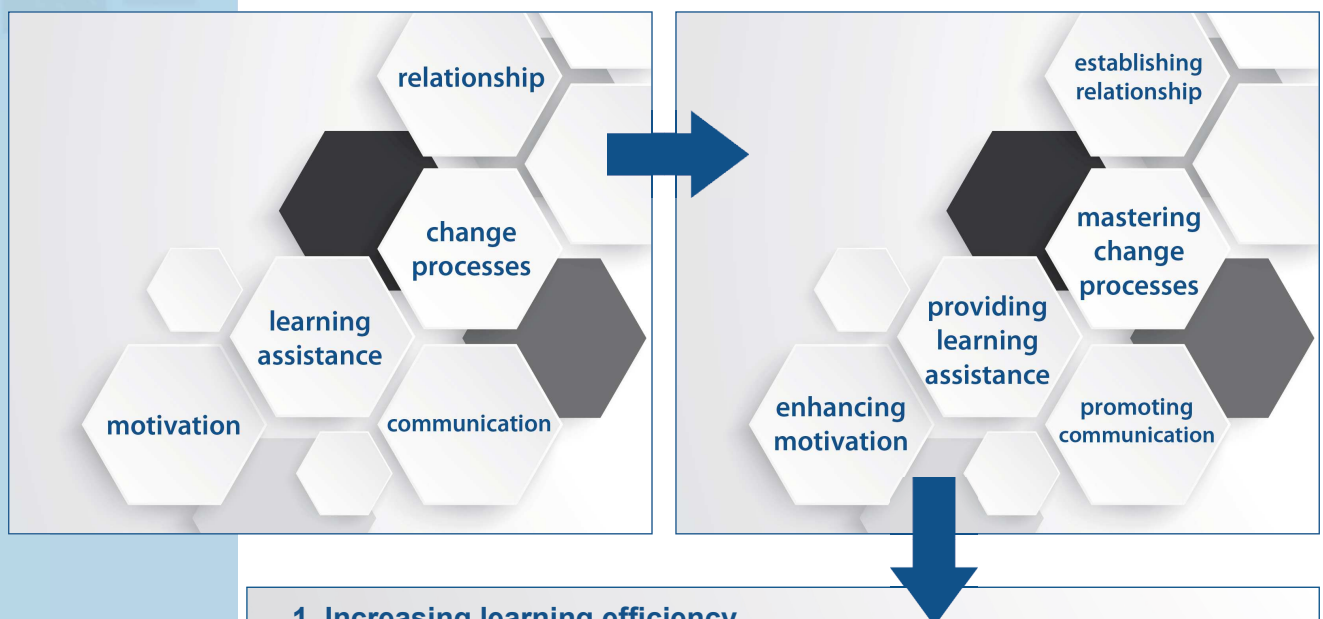
You learn to **guide your e-students proactively** and to motivate them by taking effective counter-measures

You learn to **help your e-students handle the training content** and to evaluate their learning success

You learn to become the **constant companion of your e-students** in order to reach their learning goal

You learn to **handle your students in a more flexible and professional way** and to increase the productivity within the learning process

You learn to encourage your students to achieve **their personal best**



1. Increasing learning efficiency

e-students and tele-tutors shall aim at achieving their personal best at professional training via MBT

2. Quality improvement of professional MBT

offer e-coaching as a type of consultations that encourages and supports students and instructor to achieve their personal best